

VERMILION PORT AUTHORITY

April 11, 2019 – 7:00pm @ South Street Boat Ramp, Vermilion, Ohio

Roll Call: R. Strauss; D. Miklos; B. Carrick; T. Sommer. Not Present: P. Corogin

*Also Present:* B. Yancar, PORT OPERATIONS MGR; F. Loucka, COUNCIL REPR; Bill McCarthy

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Chairman R. Strauss called the meeting of April 11, 2019 to order.

APPROVAL OF MINUTES:

D. Miklos MOVED; B. Carrick seconded to approve the minutes of March 14, 2019 as amended. Discussion: D. Miklos pointed out the roll call vote on approval of the February 4, 2019 minutes reflected 5 YEAS and it should be 4 YEAS. G. Fisher notated the typographical error. Roll Call Vote 4 YEAS. MOTION CARRIED.

CORRESPONDENCE/OPEN (Audience) DISCUSSION:

B. Yancar conveyed that Matt Mars of Chez Francois Restaurant would like to expand the planting area from two planter boxes to seven at Water Works. These boxes are up against the clearwell. B. Carrick said he didn't have an issue with this as there are currently four boxes and they would like to add three additional boxes. He noted they are very nice, and he stated P. Corogin had mentioned this request to him and that maybe they should evaluate this in a year to make certain the planter boxes remain in good repair.

D. Miklos MOVED; B. Carrick seconded to approve the request to add three additional planter boxes at Water Works. Roll Call Vote 4 YEAS. MOTION CARRIED.

Norm Ruess of Riverside Marina and Dry Dock, 960 Riverside Drive was present to ask for permission on using the Port Authority's existing Dredging Permit No. 2008-00131 to Open Lake Dump as discussed last month. He found out the permit is still in effect, but it expires on June 2, 2019. He said he was told they could use it, but there is a restriction on in-water work because of the steelhead stocking and the fish spawning, so they do have to request a waiver of in-water work. They will allow you to work for 10 days during this period; the only time they can't dredge is between April 28 – May 6, so this gives them about a month to dredge. He presented a rough draft of a letter to the Port, which needs to be sent to the US Army Corp of Engineers by the Port Authority. R. Strauss was of the understanding there were no more extensions, but if N. Ruess talked to the Army Corp who confirmed differently than he is ok with this. D. Miklos clarified this is not an extension, but a waiver. R. Strauss read the draft of the letter into the record. T. Sommer asked N. Ruess if he was going to be the responsible agent for all costs involved and N. Ruess said yes. T. Sommer asked for this to be included in the letter as well, so it shows there is no financial gain to be made by the Port Authority. R. Strauss asked N. Ruess to revise the letter as such and he would then sign it to make it official. D. Miklos asked B. Yancar to put the revised language on Port Authority letterhead.

D. Miklos MOVED; T. Sommer seconded to approve Norm Ruess' request for permission on using the Port Authority's existing Dredging Permit. Roll Call Vote 4 YEAS. MOTION CARRIED.

## FINANCIAL REVIEW:

B. Yancar provided the port members with the Statement of Cash from Revenue and Expense (1/1/2019 to 1/31/2019) which reflects an ending balance of \$6,844.02 in Fund 214 (Verm Port Authority Spec Rev). The unexpended balance is \$15,684.14. Fund 411 (Port Authority Capital) has an ending balance of \$3,761.22.

He referred to the Street-End/Submerged Land/Riverside Lease Payments and Deposits Recap spreadsheet and noted that all payments are in except for Lot 37 (Dreher) who is the new person who took this lot over. This will be an additional \$530, and they will have collected a total of \$12,330.00; a portion was collected in 2018. D. Miklos asked about the outstanding insurance certificates and B. Yancar said he will follow up on this. B. Yancar said they have received half the balance due for Clarion, but they are not due until the end of this month. There will be an additional \$7,000 coming in. To recap both the street-ends and Clarion for 2019, they have collected \$10,085.00 towards the 2019 revenue stream.

He addressed the total deposit recap sheet for all areas. They have been picking up people launching at the South Street Ramp and they have received \$537.00 in revenue.

T. Sommer asked if the rates for Clarion were increased. B. Yancar said \$2.00 is the overall rate and it's put on through the whole information stream. T. Sommer said is was talking about the annual leases on Clarion Drive. B. Yancar said these are still \$70 and they didn't say they were going to raise those rates. B. Carrick agreed with this statement as the leases were already sent out. T. Sommer said they should anticipate doing this. B. Yancar said they can do this in October. T. Sommer said he would like to see what the competition is before they move forward on this. B. Yancar said he would add this to the activity list.

B. Yancar provided the port members with dock revenue comparisons from 2016 – 2019 on Water Works Marina, McGarvey's Landing, and S.S. Launch Ramp. T. Sommer asked how many boats they can take in at McGarvey's Landing and Water Works over a weekend. B. Yancar said 20 at Water Works and McGarvey's depends on the footage of the boat. B. McCarthy said they have 320 ft. at McGarvey's so it depends on the length of the boat, so sometimes they get between 5 and 7.

B. Carrick noted per B. Yancar's activity report that a pine tree fell over at Water Works in the landscaping nearest the building, and they were going to look at replacing it with another pine tree. He suggested replacing this tree with something else because the roots of pine trees are very shallow. B. Yancar said he isn't going to do anything until they fix the wall. The Service Director will let him know when they will start on it. He also reported the VPN is operational. He reported the pedestals at South Street and McGarvey's were repaired. R. Strauss asked if the board needs to approve the replacement of the charcoal grill. B. Yancar said he is pricing them out and will replace it. It shouldn't be any more than \$200.

R. Strauss reported that he along with Bill Yancar and Frank Loucka are meeting with the mayor and finance director on the Port's balloon payment. B. Carrick noted he would like to attend this meeting as well. G. Fisher said they need to make sure there is not a quorum of Port Members attending this meeting. R. Strauss also noted the water tower will need repainted in the future; something to think about. It was also noted that dock repairs are needed as well. D. Miklos asked when the staff would begin dock repairs. B. Yancar said they begin working on April 15 and they will start first with dissembling the Exchange docks and checking them out.

**OLD BUSINESS:**

*Grant Status* – Erie County Foundation - \$10,000 grant; response expected mid-May of 2019. Michelle Wightman/Karrie Wieber Charitable Foundation - \$10,000 Grant; response expected mid-April/early May of 2019.

*McGarvey's #1 Pedestal* – No action to date. B. Yancar will address with Doug Reer, welder/designer, when he comes in about dock repairs.

*Water Works Restroom Floors* – R. Strauss said he checked with Bob Norheim on the quote which still stands at \$1,350. It will be a three-day process; one day of grinding and two days of epoxy. They can walk on it the next day as it needs 3-4 days to cure. This price only includes the floor and not the partitions. It is up to the port members if they want the storage room floor done. He said after the work is complete they will need to wipe everything down. They should get this work done in April before they open the bathrooms. B. Carrick questioned if there was money in the budget. B. Yancar said they didn't provide for this in the budget. R. Strauss thought \$1,350 sounded cheap and T. Sommer said it will freshen the bathrooms up and he would push the envelope to get the work done before the season starts. The port employees can remove the partitions.

**T. Sommer MOVED;** D. Miklos seconded to authorize B. Yancar to proceed with getting the floors done at the men's and women's bathrooms at Water Works through Robert Norheim in the amount of \$1,350. Roll Call Vote 4 YEAS. **MOTION CARRIED.**

B. Yancar said he has a handle on the purchase procedures with the city and A. Hendricks has allowed him to move money within the budget.

**D. Miklos MOVED;** T. Sommer seconded to approve B. Yancar's expenses in the amount of \$247.51. Roll Call Vote 4 YEAS. **MOTION CARRIED.**

F. Loucka mentioned that on Sunday, July 7 from 2 to 5pm there will be a potluck event at the Vermilion Boat Club, 5416 Liberty Avenue for the 50<sup>th</sup> Anniversary of Vermilion's Flood of 69'. In addition, on Monday, July 8 at 7pm personal stories about Vermilion's famous flood in live interviews, which will be recorded and archived will take place at Ritter Public Library, 5680 Liberty Avenue.

**ADJOURNMENT:**

**D. Miklos MOVED;** B. Carrick seconded to adjourn the meeting upon no further discussion. Roll Call Vote 4 YEAS. **MOTION CARRIED.**

**NEXT MEETING:**

May 9, 2019 @ 6:30pm at Ramp Office, 777 W. River Road, Vermilion, OH

-Gwen Fisher, Certified Municipal Clerk