

VERMILION CIVIL SERVICE COMMISSION
Minutes of December 13, 2018
7:45 AM ★ City Hall Lower Conference Room (5511 Liberty)

ROLL CALL: K. Lieux; C. Adams.
ATTENDING: Gwen Fisher

Chairman K. Lieux called the December 13, 2018, meeting to order.

Approval of Minutes:

K. Lieux MOVED; C. Adams seconded to approve the minutes of the October 9, 2018 meeting. Vote 2 YEAS. MOTION CARRIED.

New Business:

K. Lieux said he was fine with the amendment to the Civil Service Rules relative to mandatory meetings bi-annually. The commission has decided to change that rule to where the commission will meet as needed to conform with Ohio Revised Code.

K. Lieux MOVED; C. Adams seconded to accept the amendment to the rules relative to changing the mandatory meetings of the Civil Service Commission bi-annually to scheduling meetings as needed to conform with Ohio Revised Code. Vote 2 YEAS. MOTION CARRIED.

G. Fisher conveyed that Clancy & Associates had asked the commission if they were willing to revise the exam protest and challenge period by eliminating this process in its entirety, but to keep it in place for the police promotional exams. The commission members asked the clerk to get more specifics from Clancy & Associates on this and to contact other communities who have eliminated this process. C. Adams wasn't certain he was for eliminating the protest/challenge period altogether, but they could possibly discuss reducing the period to three and five days, rather than five and ten days. This matter will be discussed at the next Civil Service meeting.

K. Lieux noted the Civil Service Commission was in receipt of preliminary scoring from Clancy and Associates regarding the Local 860 General Labor & Maintenance Mechanic (Streets/Utilities) entrance examinations administered on November 17, 2018.

K. Lieux MOVED; C. Adams seconded to adjourn into executive session to assess any extra credit pursuant to the statute and to complete the scoring. Vote 2 YEAS. MOTION CARRIED.

K. Lieux resumed the regular meeting at the conclusion of executive session and noted the commission assessed all extra credit provided in the Charter to the test takers and tallied final scores and determined a ranking of 1-10.

K. Lieux MOVED; C. Adams seconded to adopt the rankings of the Local 860 Maintenance Mechanic exam and hereby certifies the test scores and rankings to the mayor pursuant to the Charter and to proceed accordingly. Vote 2 YEAS. MOTION CARRIED.

C. Adams MOVED; K. Lieux seconded to adopt the rankings of the Local 860 General Labor (Streets/Utilities) exam and hereby certifies the test scores and rankings to the mayor pursuant to the Charter and to proceed accordingly. Vote 2 YEAS. MOTION CARRIED.

C. Adams MOVED; K. Lieux seconded to adjourn the meeting. Vote 2 YEAS. MOTION CARRIED.

Gwen Fisher, Certified Municipal Clerk