

## VERMILION PARKS & RECREATION BOARD

Minutes of January 16, 2018 - 7:00pm | Municipal Complex Courtroom (687 Decatur)

Roll Call: B. Scholtz, W. Warden, J. Logue, T. Parker, J. Keck

Excused: E. Wakefield, D. Brudney

*Also Present:* T. Valerius, SERVICE DIRECTOR; D. Corogin, PARKS DIRECTOR

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G. Fisher called the meeting to order and entertained a motion to appoint a Chairman for 2018.

**J. Logue MOVED;** B. Warden seconded to nominate Terry Parker as Chairman for 2018. Vote 5 YEAS. **MOTION CARRIED.**

**B. Warden MOVED;** B. Scholtz seconded to nominate Jon Logue as Vice Chairman for 2018. Vote 5 YEAS. **MOTION CARRIED.**

### **APPROVAL OF MINUTES:**

**B. Scholtz MOVED;** J. Logue seconded to approve the minutes of the December 19, 2017 meeting. Vote 5 YEAS. **MOTION CARRIED.**

### **CORRESPONDENCE/AUDIENCE/COMMUNITY GROUP USE PERMIT:**

Community Event Group Use Permit:

-Main Street Vermilion – Woof! A Dog’s Event – Tabled until plans are finalized

-Lake Shore Corvettes – Vermilion Corvette Show - July 7, 2018 (Victory Park & Village Greens) – 6am – 5pm

B. Warden explained that based on their investment in landscaping (trees, bushes, curbs) he questions the necessity for them to park on the grass in Village Greens, especially with the Grand Division Parking Lot available. He would not be in favor of parking in this area. J. Logue too expressed concern with the new trees. D. Corogin asked if they could have the show without parking in this specific area. T. Valerius said if the street and the parking lot is not enough space, then where would they go? B. Warden said two years ago they had blockades down to Ohio Street and almost the whole stretch from Ohio Street to the tracks was unused; where north to the tracks the cars were parked on both sides, so he isn’t sure overflow is the problem, but he didn’t see the justification for them having to park on the grass. J. Keck thought at one point they had talked about using the old Fulper lot. T. Valerius and B. Warden agreed this would be a good overflow area. J. Logue said it may be better to focus parking the cars between Main Street (tracks north to Liberty and tracks south to Ohio) and using the Fulper’s and Grand Division Parking Lot. G. Fisher suggested getting in contact with Ann DiCarlo to see what space is needed. T. Parker said they could make a modification on only using the street and the two parking lots for the show. D. Corogin said their goal is to make Village Greens park-like for the events that are just pedestrian. B. Scholtz said they can go with the modification that T. Parker suggested and if they need more space than they could come before the Parks Board with their plan. T. Parker asked G. Fisher to contact A. DiCarlo on this matter.

**J. Keck MOVED;** B. Warden seconded to approve the Community Event Group Use Permit as submitted by Ann DiCarlo for the Vermilion Corvette Show with the modification by allowing the use of Victory Park, but not giving approval on Village Greens, unless they hear back from A. DiCarlo. Vote 5 YEAS. **MOTION CARRIED.**

T. Parker noted the willingness of Jon Logue and Dennis Brudney to continue for another term and their appointments were approved by the Vermilion City Council.

### **DIRECTOR'S REPORTS:**

T. Valerius asked the board if they had time to review the financials to see if they could afford the Showse Lighting project. The cost to bury underground utilities, the transformer and remove unwanted light poles and fixtures; new lighting for the tennis courts is around \$54,134.21. This would be a great improvement to the park.

B. Scholtz said the Capital Levy Committee met to review the status of the current capital levy. As of the latest statement there is just over \$151,000 unencumbered in the fund. The three most immediate needs are: new mower for department – approximately \$12,000; Showse Lighting Project - \$54,134.21; and the City Pool Deck Replacement – approximately \$25,000. However, the pool deck replacement is on hold as there are some other issues with the pool. He noted it was the committee's recommendation to move forward with the first two projects. Also to clarify, they pay towards the School ballfields at an approximate amount of \$45,000 annually (through 2020). T. Parker stated this year they paid \$49,350, but the amount goes down from here until the last year. They are making an interest payment in June and then an interest and principle payment at the end of the year. B. Scholtz said with these assumptions, the total plan is \$126,132, which leaves them approximately \$25,000 for other miscellaneous. He noted in 2017, they spent \$161,005 from the Parks Capital Levy. J. Logue asked if the \$25,000 left for other miscellaneous is the portion the board approved for the tennis court project. T. Parker said the board did not approve a lump sum of \$25,000; it is \$5,000 a year which was already accounted for in October.

**B. Warden MOVED;** J. Logue seconded to give board approval of the Showse Lighting Project in an amount not to exceed \$55,000. Vote 5 YEAS. **MOTION CARRIED.**

T. Valerius reported the City Pool is leaking approximately two inches of water per day. He contacted Pool Tech who will perform a pressure test on the lines to make sure this is not where the leak is coming from. Their cost is \$750. B. Scholtz asked what the next step would be if this isn't the problem. T. Valerius said they will have to investigate further and will need to check the bottom of the pool.

T. Valerius said they are looking to hire a full time parks employee which is in the early stages at this point. J. Logue thought this is something they wouldn't be able to do until next year. G. Fisher confirmed the new tax levy revenue wouldn't show until 2019.

D. Corogin said they need to start discussions on the public restrooms for the upcoming season. She also reported the skate park committee met and the construction crew that is planning the improvements for the existing skate park have been working hard on putting a materials list together. They will start the project as soon as the weather breaks. She looked into getting the skate park resurfaced and the estimate came in at \$13,000, which doesn't include removing a portion of the fence to get their equipment in there, so she is certain the skate park committee would rather see this money go towards the new skate park then investing it at the current park. She said Griffith Paving said the park is in decent shape with the exception of a few cracks. She said they have their first official committee meeting on February 1 at 10:00 am. In attendance will be Dennis Brudney, Brian Holmes, Phil Pempin, Dana Corogin, Patty Kishman, Reed Hettel, and Dan Overfield. A presentation will be made to the Vermilion School Board and the Parks Board in a couple of months.

D. Corogin stated that Tim Costello is doing an amazing job resurfacing the ice with adverse conditions. She said it looks like a professional ice rink. G. Fisher concurred that he is doing a wonderful job and he is always there and the ice rink looks beautiful.

D. Corogin reported that Main Street requested they leave the lights and Penguins up at Friendship Park for the Ice-A-Fair. They will plug them in during the event.

D. Corogin said if something comes up that needs to be fixed and addressed prior to a Parks Board meeting that falls in the category of 'Capital Improvement' then she would like some money allocated.

**J. Keck MOVED**; B. Warden seconded to allot up to \$3,000 as needed for equipment and beautification expenses in between meetings. Vote 5 YEAS. **MOTION CARRIED.**

B. Holmes reported the city hired a new Finance Director (Amy Hendricks) who will begin February 1. He mentioned to her that the Parks Board would like to see a monthly financial statement.

#### **SUBCOMMITTEE REPORTS:**

##### **Long Range Planning**

J. Logue said they met and had some good ideas but they are waiting on D. Corogin's guidance.

##### **Wakefield House Property**

J. Logue said they are still putting together the committee and if things go according to plan they should have some dollars from different sources by summer. Hopefully, they will have enough dollars to start the demo and if they do this they will need to address the restroom situation down there. The committee is starting to investigate some different ideas on temporary restrooms. The idea is to have some sort of beach level restroom in addition to anything new on top of the hill that they build.

#### **OLD BUSINESS:**

##### **Clarion**

T. Parker said the Port Authority had asked the Parks Board to take over the mowing at Clarion. In addition to all expenses associated with the bulkhead, the Port Authority currently pays for grass cutting and trimming at the park by Yard Coach and trash pickup by Republic. All other maintenance and planting expenses are not charged to the Port Authority. G. Fisher said the Port Authority would like the Parks Board to take over mowing the grass. D. Corogin said the Port Authority is charged for some mowing and if this is a park then they would like the Parks Department to take over the mowing. They felt that Clarion was more of a park than just for the boaters. T. Parker thought Clarion was not recognized as a city park officially. T. Valerius said it is not a park, but D. Corogin thought it was. T. Parker said if it isn't a park then he isn't sure they can even do this. D. Corogin said they need to find this out. T. Valerius said he would look into this as they felt this was common city property.

#### **ADJOURNMENT:**

**B. Scholtz MOVED**; J. Keck seconded to adjourn the meeting upon no further discussion. Vote 5 YEAS. **MOTION CARRIED.**

#### **NEXT MEETING:**

February 20, 2018 @ 7:00 pm - Municipal Complex Courtroom (687 Decatur)

*~ Gwen Fisher, Boards and Commissions*