

RECORD OF PROCEEDINGS

Minutes of _____

Minutes of the Vermilion City Council Meeting

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Monday, March 18, 2019

Videos and minutes of council meetings are available to the public to view online at www.vermilion.net under meeting videos/minutes.

Vermilion City Council: Steve Herron, Council President; Monica Stark, Council at Large; John Gabriel, Ward One; Frank Loucka, Ward Two; Steve Holovacs, Ward Three; Barb Brady, Ward Four; Brian Holmes, Ward Five; G. Fisher, Certified Municipal Clerk.

Administrative Staff: Jim Forthofer, Mayor; Amy Hendricks, Finance Director; Kenneth Stumphauzer, Law Director; Chris Howard, City Engineer

CALL TO ORDER:

Steve Herron, President of Council called the Monday, March 18, 2019, Vermilion City Council meeting to order.

PLEDGE OF ALLEGIANCE:

The members of Council, administrative staff, and audience participants recited the Pledge of Allegiance; a moment of silence followed.

APPROVAL OF MINUTES:

S. Holovacs MOVED; M. Stark seconded to approve the minutes of the March 4, 2019 meeting. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

CORRESPONDENCE:

G. Fisher reported she received a liquor permit from the Ohio Division of Liquor Control for Francois Inc., dba That French Restaurant on the River, 555 Main Street; Basement, Patio, and 1st Floor Deck (NE Side).

PRESIDENT OF COUNCIL'S REPORT:

Jerry Western of the Vermilion Tree Commission reviewed the January 29, 2019 Tree Commission report as attached hereto and incorporated herein as part of the official record of proceedings. F. Loucka asked what time the Arbor Day event is in April and J. Western said it will be around 1:00 pm. He said he hasn't worked out all the details, but traditionally it's after lunch. S. Herron asked J. Western to forward the date and time of Tree City USA to G. Fisher once he gets it. Additionally, he asked if the Tree Commission was to get the same funding as last year; how many of the 51 trees can they get rid of. J. Western conveyed that last year they didn't receive any funding from the city. S. Herron said if they received what they got in 2017, then how many trees does he think they can get rid of. J. Western said they have used local contractors (Edwards Tree; Echo Tree) and they go out for competitive bids, and they have gotten anywhere from 20 to 25 trees down. It is based on priority upon where the tree is and through the recommendation of the certified arborist. B. Brady asked if their tree survey covers the entire city. J. Western said it did cover the whole city as far as designated tree lawns. J. Gabriel said the Tree Commission has an advantage over all the other Boards and Commissions since they get an eight-day training. They don't have an orientation plan for newcomers to the other boards, so it's cool they have an outside entity that helps them. J. Western said the Urban Forestry through the Ohio Department of Natural Resources take a high interest in the Tree Commissions and Tree Cities USA. Mayor Forthofer wasn't certain people realize the depth of professionalism and expertise the Tree Commission brings to Vermilion, and as far as the administration goes they are a tremendous asset when having to decide about the city's trees. He hopes the residents appreciate the asset the city has with this Tree Commission. S. Herron said he 100% agrees.

COMMITTEE REPORTS:

Historic Design & Review Board:

RECORD OF PROCEEDINGS

Minutes of

Minutes of the Vermilion City Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Monday, March 18, 2019

J. Gabriel reported on the meeting held March 6. The next meeting has been scheduled for April 3, 2019 at 6:00 pm.

Planning Commission:

J. Gabriel reported the next meeting has been scheduled for April 10, 2019 at 7:00 pm.

Streets, Buildings and Grounds Committee:

F. Loucka reported on the meeting held March 11. The next meeting has been scheduled for April 8, 2019 at 7:00 pm.

Port Authority:

F. Loucka reported the next meeting has been scheduled for April 11, 2019 at 6:30 pm.

Utilities Committee:

S. Holovacs reported the next meeting has been scheduled for April 8, 2019 at 7:00 pm.

Contractors Registration Board of Examiners:

S. Holovacs reported the next meeting has been scheduled for March 26, 2019 at 6:00 pm.

Finance Committee:

B. Holmes reported on the meeting held March 11. The next meeting has been scheduled for April 8, 2019 at 7:00 pm.

Parks & Recreation:

B. Holmes reported on the next meeting scheduled for March 19, 2019 at 7:00 pm.

Stormwater Advisory Meeting:

S. Herron reported the next meeting has been scheduled for April 8, 2019 at 6:00 pm.

Tree Commission:

S. Herron reported the next meeting has been scheduled for April 10, 2019 at 7:00 pm at Ritter Public Library.

Legislative Committee:

M. Stark reported on the meeting held March 11. The next meeting has been scheduled for April 8, 2019 at 7:00 pm.

Vermilion Community Services Board:

M. Stark reported the next meeting has been scheduled for April 17, 2019 at 6:30 pm at the Ritter Public Library.

Health & Safety Committee:

B. Brady reported on the meeting held March 11. The next meeting has been scheduled for April 8, 2019 at 7:00 pm.

RECORD OF PROCEEDINGS

Minutes of

Minutes of the Vermilion City Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Monday, March 18, 2019

Board of Zoning Appeals:

B. Brady reported the next meeting has been scheduled for March 26, 2019 at 7:00 pm.

MAYOR/SAFETY DIRECTOR'S REPORT:

Mayor Forthofer conveyed that Chief Hartung of the Vermilion Police Department reports the department has taken very seriously the means to address the rash of retail break-ins. Also, VPD officers in conjunction with the FBI made an arrest at a Vermilion motel of an individual with an outstanding felony warrant for sale and distribution of Fentanyl. The situation is still under investigation and questions should be directed to Detective Davis.

He conveyed that Chief Stempowski reported that an occupied structure fire occurred on March 16 on Gore Orphanage Road. There were no reported injuries and the fire is still under investigation.

He reported the Joint Health Care Committee met March 15 and representatives of the unions who are covered by the new health care program were invited to give feedback regarding the rollout of the health care program. They agreed to take their concerns to the provider and meet again in three months with representatives of NFP to ensure these items are resolved. As of now, the concerns pertain to local prescription providers and the availability of their cash cards.

He addressed the Fulper Lot by informing council that he along with the city engineer and service director met regarding this lot. They are defining a few issues pertaining to the information for a survey to follow up on the March 11 meeting relative to the separation of an easement for a potential alley and joining the remaining lots. He said members of the community continue to contribute their opinions. Regarding the Grand Division Parking Lot, he has met with business owners regarding plans to stripe the parking lot, identify clearly the reserved spaces, relocate a common dumpster, and clean up the entrances and put up signage. The cooperation from the adjoining business owners has been excellent.

He said pertaining to mini-corridors they are still reviewing a legal issue pertaining to sidewalks; after which he will start talking to the business owners along that section of Sunnyside and Liberty in implementing the mini-corridor plan.

He reported the city is receiving more inquiries regarding food trucks. Some of the publicity surrounding the legislative process may have stirred interest and he mentioned he posted on the city Facebook page encouraging people to submit their food truck applications.

He reported that Pride Day will be held on May 18. Through the coordination of Anne Maiden, the Lorain County Solid Waste Management, and the City of Vermilion, they are preparing to help citizens clean up the town. The shredder will be available at Victory Park from 9:00 am to noon and residents can bring as much as they want to be shredded. People interested in cleaning up the city's beautiful town can form groups or come to city hall and sign up for assignments. People should bring rakes and tools. He noted that residents who need assistance can also make themselves known and they will see if they can send somebody to help clean up their yard. They have gloves and bags and Anne Maiden is the contact person and can be called at 440-204-2402 or emailed at annemaiden@vermilion.net.

Lastly, he requested an executive session pertaining to two personnel matters at the end of the meeting.

J. Gabriel said as they spoke about the development of the Fulper Lot, the mayor presented information from the Edge Group and he asked if council could get a copy of this. Mayor Forthofer said he did ask his assistant to run copies for everyone.

SERVICE DIRECTOR'S REPORT:

T. Valerius reported that during the major wind storm the city experienced a couple weeks ago, a dead tree fell over and took out a city-owned telephone pole, which held the electric panel to the Key Harbor Lift Station near the bottom of Nautical Drive hill. He noted that Ohio Edison cut power to the station and it was noticed that many of the wires that power it were broken or frayed and the panel was damaged. A new panel was ordered and taken to Satellite Electric for rewiring before it will be permanently installed at

RECORD OF PROCEEDINGS

Minutes of _____

Minutes of the Vermilion City Council Meeting

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Monday, March 18, 2019

the site. They will also be eliminating the telephone pole and running all wires underground. The Wastewater Maintenance men have also removed several of the dead ash trees near the station to avoid further possible damage. In the meantime, the City has had to send out a septic hauler at least once a day to empty the station and dump the waste at the WWTP. Work should be completed by the end of the week or early next week, at which time the lift station will be put back on line.

FINANCE DIRECTOR'S REPORT:

Amy Hendricks referred to Ordinance 2019-19 on the agenda for a first reading to amend the appropriations and amended certificate. Two adjustments include Fund 202 Highway Maintenance as the invoice received from ODOT for services was \$5,302.48 more than originally estimated, so appropriations are being increased. This also exceeds the estimated amount of state revenue for this fund for 2019, so that was adjusted. Toward the end of the year, she will determine what the city's actual revenue is and will advise council if a transfer from the general fund or permissive use fund is necessary at that time to make up any shortfall. Secondly, with regards to Fund 810 Law Library, she is working out the details of this fund along with Erie County, as they are increasing the appropriation to equal about three years' worth of expenses. It was determined that 2017 as well as 2018 were both due to Erie and Lorain County Law Libraries. Also, Erie County notified the city there is an ORC requirement for this to be paid monthly. The cost is covered by a portion of fees collected at the municipal court, so it's not impacting other city operating funds. She requested that council suspend the rules and adopt this ordinance by emergency making these adjustments effective upon passage.

She addressed the financing for the new Fire Station and Ordinance 2019-20 provides authorization to proceed with obtaining financing for an amount not to exceed \$4 million for a term of 30 years to construct and equip a new fire station. Interest rates have turned more favorable and the proposed completion date necessitates having funds available soon. For this reason, she requested council to suspend the rules to allow this ordinance to be effective upon approval this evening. In conjunction with this financing, work has begun on updating the Official Financial Statement to prepare for the sale, as well as preparation of the city's upcoming presentation to Moody's in seeking an additional upgrade in the city's bond rating. She said the debt policy is a part of this which was reviewed at the March 11 finance committee meeting, which is reviewed favorably by the rating agencies to have this type of policy in place.

Lastly, she reported that preliminary February 2019 reports were emailed to Council last week.

CITY ENGINEER'S REPORT:

C. Howard asked council for passage tonight of Ordinance 2019-22 and 2019-23. He explained that Ordinance 2019-22 relates to the contract with K.E. McCartney & Associates, Inc. to provide right of way acquisition services for the Safe Routes to School Project, and Ordinance 2019-23 relates to a contract with O.R. Colan Associates to provide appraisal review services for this project.

He reported the Adams Street Water Main Replacement Project will be starting by the end of the month; possibly with some trees coming down this week. Additionally, the pre-construction meeting for Vermilion Phase I will be held on March 20.

J. Gabriel asked if there was anything on the proposed site for the new fire station the city needs to worry about, so it's not delayed. He would hate to see the city make payments on something that they can't build on due to foreseeable environmental issues. C. Howard said he is not aware of anything.

LAW DIRECTOR'S REPORT:

K. Stumphauzer reported that Margaret O'Bryon resigned her position as city prosecutor for Vermilion as she accepted another position in the City of Elyria. As per the Vermilion Charter, he appointed a new Prosecutor and her name is Sara Fagnilli who will work under the same terms, conditions and compensation. He said Sara has been a lawyer for approximately 25 years and has many years of prosecutorial experience. She was with Margaret O'Bryon last week in becoming familiar with the docket and systems in the City of Vermilion. She is prepared to start work on March 21.

RECORD OF PROCEEDINGS

Minutes of

Minutes of the Vermilion City Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Monday, March 18, 2019

He explained that he has seen several cases recently and council and members of the public should be made aware that there is a process whereby the city can control vexatious public records requestors; meaning somebody that makes multiple public record requests. The city still must respond to the public requests as far as the records being public, but if the requestor significantly impedes an employee's ability to do their job because they are looking for documents to respond to the public records, the city can control basically how the records are delivered to the requestor. He said he's not suggesting this is going on yet, but he has seen several public records requests and some of these can be overly burdensome, and if anyone needs advice on this issue then he would be glad to help them through it.

OPEN TO THE AUDIENCE:

Robert Green of 4097 Ford Lane (President of the Edison Estates Lot Owners Association) said he was asked to come before council regarding a meeting they had on February 20 with T. Valerius and C. Howard in relation to the city's property adjacent to theirs, which does not have a revetment. He said they are in the process of doing revetment on the 350' they own. In this conversation, the decision was made to offer the city an opportunity to act upon this piece of property in terms of protecting it with their contractor as he's at a point where he's able to do this because of where they are in their project. Once they get to a certain point, the city won't have an opportunity to utilize their material on site, plus the equipment. To the best of his knowledge, on February 25 or 26 the contractor (BBC Enterprises) submitted a proposal to the city, but he was not sure the city received it. He asked the city what they might be thinking to do. He said their time is limited because they must be out of the water by April 15 by ODNR rules. S. Herron asked if they could provide him with an answer on April 1. R. Green thought they should talk with the contractor, but the contractor did ask him to convey to council that he is more than willing to work with the city and offer terms that may be more palatable than what they originally offered. S. Herron asked the administration if they would be in contact with this person. C. Howard said the city did receive a price for the work and it's over the spending threshold of \$50,000, so they must go through the competitive bidding process. Therefore, they told the contractor to continue with his work, so they don't hold up the Edison Estates project. R. Green said this is mutually beneficial as it would help them on their west end and would also help the city with their water plant. S. Herron said they will address this at the April 1 meeting.

Dr. Gerard Papp of 5206 Park Drive said he was before council two weeks ago and there was an issue about the zoning for medical marijuana. He said he is a monthly subscriber to this every month and had a real estate license for awhile and it seems like a lot of these issues are promulgated under the Department of Commerce, who also handles real estate. He said Council Clerk Gwen Fisher was asked to look at this and do research relative to the Ohio Medical Marijuana Control Program and asked her if she was able to come up with anything relative to zoning for Level One Provisional Licenses or Level Two. G. Fisher explained the Planning Commission had asked her to research ordinances from surrounding communities who have dealt with the medical marijuana zoning aspect and she pulled those ordinances to provide to the members of the Planning Commission. The Planning Commission will review this matter on April 10. Dr. Papp said he reviewed the legislation back to the time it was promulgated and there is nothing in the medical marijuana committee that addresses zoning issues in communities. He also serves on the Erie County Task Force and Ottawa County determining what they need to do with the opioid crisis, and they have providers in Erie and Ottawa Counties. He said he looked at the science of addiction and 17 patients died in Erie and Ottawa County three or four years ago and now they're up to 32. They are going to have this escalation as they increase the synthetics; marijuana being one of them, and they're going to have a large problem with people who are addicted and having medical problems because they are allowed to consume medical marijuana. They have provisional licenses in Ohio and they will have no more until they decide whether this will work or not. The rate of Level One was about 11% of those people who applied for the Level One Cultivators. There were 15% of those that applied for Level Two, so Vermilion needs to look at whether they are going to allow it by zoning. The health department of Erie County is on record of not supporting medical marijuana. He said the city needs to get educated about marijuana and the science – not the income before they endeavor going through this type of zoning issue.

Melanie Wood of 1208 Hollyview Drive spoke with regards to Ordinance 2019-18 that was placed on the March 4, 2019 City Council agenda by motion. This relates to a change in the non-union employee's vacation schedule. She was shocked that a matter directly affecting her vacation was put on the agenda without prior notice as she does receive a weekly agenda from the Council Clerk via email. When she

RECORD OF PROCEEDINGS

Minutes of

Minutes of the Vermilion City Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Monday, March 18, 2019

was hired with the City of Vermilion, she was advised upfront of her benefits in all regards. Therefore, she was hired knowing that her vacation schedule accumulation would be for the years to come. This was something she knew with seniority and longevity would increase according to that schedule. When she was hired her vacation schedule would include two weeks of paid vacation for the first one to three years of employment; three weeks paid vacation would be for three to eight years; and with the proposed ordinance she would now have to wait eight years to receive the three weeks of paid vacation; 15 years for the four weeks and cap out at 5 weeks at 25 years. This has changed significantly, and she highly opposed this proposed change that only affects a small number of employees. The other proposed change gives the mayor full authority to negotiate the amount of vacation time available to full time employees hired on or after March 4, 2019 to serve in any of the following positions: Director of Finance, Director of Public Service, Building Official, Building Inspector, Police Chief, Fire Chief, and City Engineer provided that the negotiated amount of vacation time shall not exceed the maximum amount of vacation time permitted under Section 124.13 b of the Ohio Revised Code. This makes her feel in her capacity that her position is not worthy of negotiated vacation. These positions are appointed and many times with mayoral change, the person changes in these positions as well. She said she took a civil service exam and was hired and excited about her benefits and the possible longevity in her position. This proposed change isn't directed at union members; only a small portion of non-union employees. It seems that Council over the years always makes benefit changes to a small group of non-union employees, which seems a little bias and unfair. She hoped that Council would take into consideration how this change affects the morale of the city's loyal, hard-working and valuable employees. In closing, she asked Council to keep the current vacation schedule and any other benefits as they were when they were hired with the City of Vermilion. She said if Council does want to make changes then she would suggest they make the changes with only new hires here on out, which don't affect the benefits of the existing employees.

J. Gabriel responded that the ordinance on the books already conflicts with the me-too clause and during Council's last committee meeting it was well decided they would make a lot of alterations as the ordinance was a rough draft that came down the pike. The items they agreed to change will be for new hires and it won't be applied to existing employees. The ordinance will also strike the language about negotiating vacation time with the directors and making it that if it's an employee of dire need and the city grabs them from another community then they can carry their benefits from that community to Vermilion for positions such as wastewater licensed employees that are almost impossible to find. He said all the benefits of the existing employees were grandfathered in during the last conversation and he doesn't foresee this changing. He told Melanie he appreciated her coming before Council with her concerns as this is her right and she should fight for every inch. He said they all have a job to do and this is her job.

Thomas Chufar of 4373 Edgewater Drive referred to the food truck situation and noted it was business generated as it's always good to bring in business. He said the city should want to have confidence that these businesses have criteria's setup on their inspections and criteria's set by the health department. He asked if the inspections are done in an orderly manner; like A-B-C-D-E, kind of like how you do a CDL check on a vehicle, or if you're familiar with aircraft - how you do aircraft inspections; things of that nature. He would assume this is how it's done. Are they done at a location where the inspections are done at? He is trying to find out how this inspection is done and where it's done. He said they want to make sure they have absolute confidence that the inspections are full and complete. Will these vehicles have a notice posted on them saying they have been inspected at Vermilion for their function? This will give confidence to the people in Vermilion to be able to say, "This is actually done". They don't want somebody just pulling up with an assumption that it may or may not have been done.

J. Gabriel said with the food truck inspections they will need to get the health inspection before applying with the city, which is done and controlled by the Erie County Health Department, which covers the municipality even though a portion falls within Lorain County. The fire safety inspection will be performed by the city's Fire Marshall. They will need to go to the building department to pay a fee; that's if the property owner has gone through the Planning process. At this point, they get registered with the Finance Department, so the city knows they're paying taxes and at the same time they will notify the Fire Inspector. There is a checklist and the food truck vendors will be made aware of it as they apply.

Mayor Forthofer made T. Chufar aware that council is not doing any portion of the inspections and noted the administration will respond at the next council meeting.

RECORD OF PROCEEDINGS

Minutes of

Minutes of the Vermilion City Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Monday, March 18, 2019

New Business:

S. Herron MOVED; F. Loucka seconded to adjourn into executive session at the end of regular session to discuss two personnel matters. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

Reading of the Ordinances:

Third Reading – Ordinance 2019-13: AN ORDINANCE ESTABLISHING FUND 218 "PARKS & RECREATION OPERATING LEVY" AND DECLARING AN EMERGENCY.

B. Brady MOVED; J. Gabriel seconded to adopt this ordinance by emergency. Discussion: Amy Hendricks explained this fund is a way to track their revenues and expenditures. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

Tabled - Second Reading – Ordinance 2019-18: AN ORDINANCE AMENDING SECTION 252.01 ENTITLED "VACATIONS" OF THE CODIFIED ORDINANCES OF THE CITY OF VERMILION AND DECLARING AN EMERGENCY. (Referred to the April 8 Legislative Committee Meeting)

First Reading – Ordinance 2019-19: AN ORDINANCE AMENDING ORDINANCE 2019-6 ADOPTED FEBRUARY 25, 2019 TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF VERMILION, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019 AND DECLARING AN EMERGENCY.

M. Stark MOVED; F. Loucka seconded to suspend the rules. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

S. Holovacs MOVED; B. Holmes seconded to adopt this ordinance by emergency. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

First Reading – Ordinance 2019-20: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$4,000,000 FOR THE PURPOSE OF PAYING COSTS OF CONSTRUCTING, FURNISHING, AND EQUIPPING A NEW FIRE STATION, AND OTHERWISE IMPROVING THE SITE THEREFOR, TOGETHER WITH THE NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY.

B. Brady MOVED; J. Gabriel seconded to suspend the rules. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

S. Holovacs MOVED; B. Brady seconded to adopt this ordinance by emergency. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

First Reading – Ordinance 2019-21: AN ORDINANCE ENACTING SECTION 222.05 ENTITLED "DEBT POLICY" OF CHAPTER 222 ENTITLED "DEPARTMENT OF FINANCE", OF THE CODIFIED ORDINANCES OF VERMILION AND DECLARING AN EMERGENCY.

S. Holovacs MOVED; J. Gabriel seconded to suspend the rules. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

F. Loucka MOVED; B. Brady seconded to adopt this ordinance by emergency. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

First Reading – Ordinance 2019-22: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF VERMILION, OHIO TO ENTER INTO A CONTRACT WITH K.E. MCCARTNEY & ASSOCIATES, INC. OF MANSFIELD, OHIO TO PROVIDE RIGHT OF WAY ACQUISITION SERVICES FOR THE SAFE ROUTES TO SCHOOL PROJECT (90932) IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINE THOUSAND NINE HUNDRED EIGHTY-FOUR DOLLARS (\$109,984.00) AND DECLARING AN EMERGENCY.

RECORD OF PROCEEDINGS

Minutes of

Minutes of the Vermilion City Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Monday, March 18, 2019

S. Holovacs MOVED; F. Loucka seconded to suspend the rules. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

B. Holmes MOVED; B. Brady seconded to adopt this ordinance by emergency. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

First Reading – Ordinance 2019-23: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF VERMILION, OHIO TO ENTER INTO A CONTRACT WITH O.R. COLAN ASSOCIATES OF FAIRVIEW PARK, OHIO TO PROVIDE APPRAISAL REVIEW SERVICES FOR THE SAFE ROUTES TO SCHOOL PROJECT (90932) IN AN AMOUNT NOT TO EXCEED TWENTY-FOUR THOUSAND FIFTY DOLLARS (\$24,050) AND DECLARING AN EMERGENCY.

F. Loucka MOVED; B. Holmes seconded to suspend the rules. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

S. Holovacs MOVED; M. Stark seconded to adopt this ordinance by emergency. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

First Reading – Ordinance 2019-24: AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE VERMILION CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.

First Reading – Ordinance 2019-25: AN ORDINANCE ENACTING NEW CHAPTER 1480 ENTITLED "DUMPSTERS" OF PART FOURTEEN – BUILDING AND HOUSING CODE – TITLE SIX (MISCELLANEOUS BUILDING REGULATIONS) OF THE CODIFIED ORDINANCES OF THE CITY OF VERMILION AND DECLARING AN EMERGENCY.

Third Reading – Resolution 2019R-3: A RESOLUTION AUTHORIZING THE CITY OF VERMILION, OHIO TO ENTER INTO A PARTNERSHIP AGREEMENT WITH ERIE COUNTY, OHIO, AS THE GRANTEE, TO ADMINISTER AND IMPLEMENT THE FY 2019 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM GRANT IF FUNDED BY THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT (OCD), AND DECLARING AN EMERGENCY.

B. Brady MOVED; F. Loucka seconded to adopt this ordinance by emergency. Roll Call Vote 7 YEAS. **MOTION CARRIED.**

Announcement of Meeting Dates

Steve Herron

- March 25, 2019 – No Meeting*
- April 1, 2019 – Public Hearing (Farmland Renewal Applications) – 7pm - followed by Vermilion City Council Meeting*
- April 8, 2019 – Stormwater Advisory – 6pm - Vermilion City Council Committee Meetings (All) – 7pm*
- April 15, 2019 – Vermilion City Council Meeting – 7pm*
- April 22 & April 29 – No Meetings*

Adjournment:

Upon no further business coming before the body, Steve Herron, President of Council adjourned the Vermilion City Council meeting.

– Gwen Fisher, Certified Municipal Clerk



Report to the Vermilion City Council

(January 29, 2019)

Our mission: "To have a safe, healthy and sustainable urban forest within the city for Vermilion residents, businesses and visitors to enjoy."

Tree and Stump Removal Any trees that were removed in 2018 were completed by residents after approval from the Mayor's Office. There were no trees removed by the Tree Commission as there were no funds available to continue removals from our tree risk survey report from Tree Tracker.

Tree Tracker Update Jason Knowles was hired to re-inventory and review our tree population and update our Tree Tracker records. Included in our report is the Tree Tracker removal listings with the risk rating for each tree listed. We recommend continued removal of the trees by risk rating as our guide. (See Tree Tracker Report)

Tree Plantings

- 51 trees were planted, on city tree sites in 2018 (49 in 2016 42 in 2017)
- Arbor Day Celebration was held April 27th at SMS with 5 trees planted
- Main Street Vermilion/VIB (Bridge to Bridge) assisted in planting 8 trees (6 Pat O'Brien's 2 Lagoons)
- All tree plantings were paid for by donations or grants.
- Commission members and volunteers watered all newly planted trees regularly

Tree City USA

"Tree City USA 2018" application was submitted in early December.

Education and P.R.

- Arbor Day, 2018 (April 27th, at SMS), and Gardener's Fair (April 28th) were successes
- Vermilion River Watershed program at Vermilion Historic community Center (VOL Clubhouse)
- "Tree-mendous Tree Tips" were published in the Photo-Journal (this will continue)
- Mike Bahn graduated from Tree Commission Academy
- Tree Commission members attended training sessions held in Northeast and Northwest Ohio
- Answered all citizen questions and concerns in a timely manner

Important projects to consider in 2019

- Bridge-to-Bridge Project continuation
- Arbor Day 2019 at VES and Gardener's Fair at SMS in April
- Possible Indian Ridge Tree Planting Project (similar to the Guilford/Elizabeth Streets project)
- Plantings and Removals for '19 based upon available funds
- Public education and training
- Answering citizens' questions and concerns

Tree and Site Listing with Risk Rating



Filters:

•Maintenance Type is equal to 'Remove'
 Sort Order: [Risk (descending), Address/Location, Side of Lot, Tree #]

Address	Sd/#	Location	Area	Land Use	Managed By	Common Name	Maintenance	Failure Size	Condition Wood-Lvs	Dbh	Wires	Risk*	Site ID
5741 Liberty Ave On: Perry St From: N/A To: N/A Sd: N/A	S4	TreeLawn	Area 1	Shopping	City	Maple, Norway	Critical-Remove	13 to 24	Dead-Dead	24	Yes	19	236
930 Adams St	F2	Yard	Area 2	Residential	City	Maple, Silver	Critical-Remove	25 to 36	Poor-Poor	28	No	18	1,153
935 Decatur St	F15	TreeLawn	Area 1	School	City	Tulip Tree	Critical-Remove	13 to 24	Poor-Poor	27	No	18	806
5599(a) Liberty Ave On: Grand St From: N/A To: N/A Sd: N/A	S1	TreeLawn	Area 1	Shopping	City	Linden, Little Leaf	Critical-Remove	13 to 24	Poor-Poor	14	No	18	261
5331 Ohio St	F1	TreeLawn	Area 1	Residential	City	Maple, Red	Critical-Remove	13 to 24	Dead-Dead	18	Yes	18	488
726 Sandusky St	F1	TreeLawn	Area 1	Residential	City	Maple, Red	Critical-Remove	25 to 36	Poor-Poor	33	Yes	18	521
1299 Sr 60	F1	Yard	Area 2	Residential	City	Ash, White	Critical-Remove	25 to 36	Poor-Poor	35	Yes	18	1,314
2465 Vermillion Rd	F1	Yard	Area 3	Residential	City	Oak, Pin	Critical-Remove	25 to 36	Poor-Poor	36	Yes	18	3,196
6820 Cliffside Dr	F3	TreeLawn	Area 3	Residential	City	Pear, Callery	Critical-Remove	13 to 24	Poor-Fair	15	No	17	3,152
666 Decatur St	F1	TreeLawn	Area 1	Residential	City	Maple, Red	Critical-Remove	13 to 24	Poor-Fair	27	No	17	211
935 Decatur St	F7	TreeLawn	Area 1	School	City	Maple, Red	Immediate-Remove	13 to 24	Poor-Fair	19	Yes	17	798
1004 Decatur St	F2	Yard	Area 1	Residential	City	Maple, Silver	Critical-Remove	13 to 24	Poor-Poor	29	No	17	1,023
841 Douglas St	F2	TreeLawn	Area 1	Residential	City	Maple, Silver	Immediate-Remove	25 to 36	Poor-Fair	30	Yes	17	960
841 Exchange St	F1	TreeLawn	Area 1	Residential	City	Ash, White	Immediate-Remove	25 to 36	Poor-Fair	52	Yes	17	927
5475 Liberty Ave	F1	TreeLawn	Area 1	Shopping	City	Honeylocust, Thornless	Critical-Remove	04 to 12	Poor-Fair	13	Yes	17	290
5598 Liberty Ave On: Grand St From: N/A To: N/A Sd: N/A	S2	TreeLawn	Area 1	Shopping	City	Boxelder	Immediate-Remove	13 to 24	Poor-Fair	13	Yes	17	163
5760 Liberty Ave	F2	TreeLawn	Area 1	Shopping	City	Maple, Red	Immediate-Remove	13 to 24	Poor-Fair	22	No	17	194
566 Main St On: Ferry St From: N/A To: N/A Sd: N/A	S2	TreeLawn	Area 1	Residential	City	Maple, Red	Immediate-Remove	25 to 36	Poor-Fair	45	Yes	17	148
791 Main St On: South St From: N/A To: N/A Sd: N/A	S3	TreeLawn	Area 1	Residential	City	Maple, Red	Critical-Remove	13 to 24	Poor-Poor	30	Yes	17	838
5409 Ohio St	F2	TreeLawn	Area 1	Residential	City	Maple, Red	Critical-Remove	13 to 24	Poor-Poor	37	Yes	17	479
5491 Ohio St	F1	TreeLawn	Area 1	Residential	City	Maple, Red	Critical-Remove	13 to 24	Poor-Poor	18	Yes	17	469
5650 Ohio St	F1	TreeLawn	Area 1	Residential	City	Buckeye, Ohio	Critical-Remove	13 to 24	Poor-Fair	27	Yes	17	364